

Amazing Grace Christian Preschool Attendance Policy

A. Absences from Preschool

An excusable absence is an absence:

- a. That is caused by the illness of a student, serious illness or death in the family.
- b. That has the sanction of both parents/guardians and preschool. This agreement must be made prior to the absence.
- c. That the director deems excusable because of unusual circumstances.
- d. For religious holiday – the preschool must have prior notice of the absence.

B. Each absence must be explained. Please provide written documentation of the reason upon the student returning to preschool.

C. Upon receiving written notification from the parent/guardian for absences of no more than five (5) consecutive days or a total of ten (10) days in a period of ninety (90) calendar days. Absences related to an illness or injury of the student shall be excused.

D. Any student that accumulates more than 20% of the 540 hours (27 days) in absences will not be allowed to participate in the VPK program.

E. The Head Lice Management Plan is enforced to keep a student in school and free of head lice. Students will be temporarily excluded from preschool and must perform head lice treatment. When the treatment is completed, students may return to preschool after being cleared by the director .